

## **STUDENT TRANSPORTATION IN PRIVATE VEHICLES**

School buses will be used for the transportation of students participating in co-curricular or extra curricular activities. However, when buses are not available, parents may transport their own student to or from school sponsored activities.

It is policy of the School Committee to **require** signed parent/guardian permission slips for all school sponsored activities, i.e. field trips, ski trips, etc.

Failure to provide a signed permission slip will disqualify a student from participation in a scheduled event. In certain circumstances, permission may be granted by phone.

The principal or his/her designee will inform parent/guardian of the activity, and the type of transportation that will be employed. All students will be required to use school department transportation when it is provided.

Under normal circumstances, transportation will be provided by the school department. Any deviation from this policy will be the result of an unusual situation, supported by permission of the Principal after he/she has obtained written or verbal approval from parents or guardians.

Permission slips will include pertinent information for each student including, but not limited to, name, address, phone number, emergency contact, and any special medical consideration.

Adopted May 3, 2004

Granby Public Schools – 2004