

**ACTION PLAN FOR 2007-2008**

**GOAL #1: To initiate a new comprehensive examination look at our current 9-12 schedule in order to determine what best supports student learning and achievement.**

**Needs Assessment: Parent Survey Results, School Council, Student Survey, Teachers and Administration**

<b>Action</b>	<b>Person (s) Responsible</b>	<b>Resource (s) and/or Funding</b>	<b>Timeline</b>	<b>Evaluation</b>
Examine and evaluate the pros and cons of our current 9-12 schedule and explore other scheduling options to maximize support learning and achievement.	Administration and the entire professional learning community.	None / Local	June 2007 - Jan. 2008 <u>2008 - 09</u> Implementation of schedule.	The creation, support and implementation of a master schedule which successfully addresses the negatives associated or perceived to be part of the current schedule.

**GOAL #2: To continue to develop opportunities and avenues of communication between parents, students, and the community.**

**Needs Assessment: Parent Survey and Student Survey**

<b>Action</b>	<b>Person (S) Responsible</b>	<b>Resource (S) and/or Funding</b>	<b>Timeline</b>	<b>Evaluation</b>
1. Increase utilization of our local cable access channel to televise school events for community showings.	Administration, designated teachers and students.	Local	Sept. 2007 - June 2008	Formal and informal feedback from participants.
2. Meet monthly with MS and HS Student Council officers to solicit student input.	Principal, Vice Principal, Student Government Advisor, Student Council members.	N/A	Sept. 2007 - June 2008	Feedback and input from the involved participants and the wider student community.
3. Institute regularly scheduled student forums to solicit student input and feedback.	Administrators, High School and Middle School student government.	N/A	Sept. 2007 - June 2008	Participant feedback in the process and results.
4. Devise an effective plan to gather data from both the graduating class and alumni to use as feedback to the administrators.	Principal, Vice Principal, Counselors and School Council.	Local	Sept. 2007 - June 2008	The quantity and quality of feedback.

**GOAL #3: To begin to more effectively create the awareness of school to career options.**

**Needs Assessment: School Council, Parent and Student Survey**

<b>Action</b>	<b>Person (S) Responsible</b>	<b>Resource (S) and/or Funding</b>	<b>Timeline</b>	<b>Evaluation</b>
To explore the creation of highlighting more career opportunities that would familiarize our students with various school to work and school to career options.	Administrative, counselors, professional learning community, local/area business partners.	Local	Sept. 2007 - June 2008	Student awareness of the world of works and the skills/talents needed for specific employment opportunities.

**GOAL #4: To continue collaboration, assess new wellness/health initiatives planned for implementation of Grade 7, 2007-08.**

**Needs Assessment: Parent and Student Survey, School Council**

<b>Action</b>	<b>Person (S) Responsible</b>	<b>Resource (S) and/or Funding</b>	<b>Timeline</b>	<b>Evaluation</b>
1. Plan, implement, monitor and evaluate this program.	Principal, Vice Principal, Grade seven team	Local	Sept. 2007 - June 2008	Informal and formal evaluation of program's effectiveness.

**GOAL #5: To address the constraints that the physical plant puts on the educational process.**

**Needs Assessment: School Building Committee, Parent Survey, DLT Survey**

<b>Action</b>	<b>Person (S) Responsible</b>	<b>Resource (S) and/or Funding</b>	<b>Timeline</b>	<b>Evaluation</b>
1. To educate the community of the need for a new facility by way of newsletters, informative meetings, tours and open houses	Principal, Vice Principal, Superintendent	Local	Sept. 2007 – June 2008	Increased awareness of community that would result in voter approval for financing a new school building project
2. To improve the conditions of the athletic fields through the collaboration of town, school departments and recreation departments	Principal, Vice Principal, Athletic Director and School Committee	Local	Sept. 2007 – June 2008	Marked improvement of the condition of playing fields
3. To continue to explore solutions to our existing space constraints by investigating alternatives such as portable classrooms	Principal, Vice Principal, Business Manager and Superintendent	Local	Sept. 2007 – June 2008	Procurement of at least two portable classrooms

# Follow-up of the previous Year's SIP 2006-2007

**GOAL #1: To continue to look at our schedule in order to determine what best meets the needs of our students.**

Action Plan	Status
<p><b>1. The major thrust of this initiative - a careful examination of the impact of block scheduling on student learning - was postponed until 2007-08 based on request of new building principal to become familiar with status quo.</b></p>	<p><b>Priority goal for school year 2007-2008.</b></p>
<p><b>2. Faculty questionnaire distributed at close of year, 2007. Administrators attended block scheduling conference, June, 2007. Summer 2007 reading and research on block scheduling.</b></p>	<p><b>Results to be tabulated, shared and evaluated in September, 2007. Major study to be undertaken.</b></p>
<p><b>3. Evaluate the newly implemented foreign language/reading programs - the middle school.</b></p>	<p><b>Both French &amp; Spanish now are a semester each in grade 8. Scheduling dilemmas have been resolved with a dually certified teacher for both languages. Reading program did not meet program goals and expectations, thus, was eliminated. At grade 7, a full year health &amp; wellness classroom program to supplement current P.E./Health explorative will be implemented.</b></p>
<p><b>4. Provide professional development to staff in order to enhance instructional practices.</b></p>	<p><b>The Collins Writing process was formally reviewed by staff when presented in September, 2006. Professional development focused on the completion of the NEASC Special Progress Report of April 1, 2007 and the introduction of MassOne to entire staff to be more fully implemented, 2007-2008.</b></p>

**GOAL #2: To continue to explore avenues of communication between parents, students and the community.**

Action Plan	Status
<p><b>1. Utilize the school community newsletter to educate and to update the community on various student programs, issues and achievements of Granby Jr. / Sr. High School.</b></p>	<p>New community newsletter, <u>Ramifications</u>, has had two issues. Positive feedback noted.</p>
<p><b>2. Utilize the local cable access channel to televise school events, student programs and a parent workshop.</b></p>	<p>While some school events were taped, more work needs to be done. Will be the focal point of a community service student in 2007-08. Continues as goal #2 for 2007-08.</p>
<p><b>3. Use the school wide website more effectively and implement a teacher email system that parents could access on a regular basis to monitor and keep current on their child's progress.</b></p>	<p>Website posting was significantly increased in both number and quality. Strong and positive parent response to new postings, especially the daily bulletin. Improvement in quality and accessibility of e-mail is to be implemented for 2007-08.</p>
<p><b>4. Institute parent-teacher conferences in each semester utilizing a curriculum 1/2 day.</b></p>	<p>No action taken - remains under consideration to implement a pilot.</p>

**GOAL #3. To provide opportunities for open communication and discussion between administration and students.**

**Action Plan**

**Status**

<p><b>1. Institute forums during the school day for the purpose of soliciting student feedback on set agenda items.</b></p>	<p><b>Not formally implemented in 2006-07. Plan to do so in 2007-08 as it remains part of Goal #2.</b></p>
<p><b>2. Create a student suggestion box that would inform administration of student issues and concerns.</b></p>	<p><b>Implemented but with little meaningful student input. The box remains available and continuing efforts will be made to highlight its purpose and potential.</b></p>
<p><b>3. Increase the visibility and accessibility of the school administration both during and after the school day.</b></p>	<p><b>The administration maintains an open door/easy contact policy highlighting support, visibility, presence and accessibility during and after school hours.</b></p>
<p><b>4. Meet monthly with both the high school and middle school student council officers to gather input on various student issues.</b></p>	<p><b>Monthly high school meetings are scheduled and productive. Middle school component will be scheduled for 2007-08.</b></p>

**GOAL #4: To enhance the services provided by the Guidance Department.**

Action Plan	Status
<p><b>1. Utilize a Community Service student in the Guidance Dept. for the purpose of making guidance information available.</b></p>	<p>Not implemented by counselors due to continuing concerns on confidentiality. Was piloted by social worker as it specifically dealt with the creation of the Frosh Mentoring Program.</p> <p>Senior Guidance Newsletter posted weekly on website.</p>
<p><b>2. Have guidance work with students and parents to develop a 4 year academic program that would best meet the student’s post-graduation plan.</b></p>	<p>Implemented through successful student/parent conferences for all sophomores.</p> <p>Positive parent feedback.</p>
<p><b>3. Devise a plan that would gather data from graduates and their families that would be used to enhance and modify existing student programs.</b></p>	<p>First, end of the year guidance survey from exiting seniors was piloted in June, 2007. Will be referenced during 2007-08 and enhanced for the Class of 2008.</p>
<p><b>4. Host a career day that would familiarize students with various professional opportunities.</b></p>	<p>Has emerged as Goal #3 for 2007-08, “to begin to more effectively create the awareness of school to career options.”</p>
<p><b>5. Institute guidance hours after school at least once a week.</b></p>	<p>Not formally implemented.</p>

**GOAL #5: To continue to improve the quality and nutritional value of food served in cafeteria in collaboration with the Wellness Committee and the Health Advisory Committee.**

**Action Plan**

**Status**

<b>1. Offer a daily salad bar, more fruits, and a soup option.</b>	<b>Fully implemented and enthusiastically embraced by students and staff.</b>
<b>2. Make available a daily vegetarian option in addition to the salad bar.</b>	<b>Implemented.</b> <b>Legitimate questions and concerns from the School Council, the Wellness Committee and the Health Advisory Committee were addressed. They were factors in creating the new grade 7 Health / Wellness/P.E. class.</b>

**GOAL #6: To address how the constraints of the physical plant impacts the educational process.**

<b>Action Plan</b>	<b>Status</b>
<b>1. To educate the community of the need for a new facility by way of newsletters, informative meetings, tours and open houses.</b>	<b>Direction from the School Building Committee is the next step, pending discussions to be made at SBAB in the summer/fall of 2007.</b>
<b>2. To improve the conditions of the athletic fields through the collaboration of town, school department and recreation departments.</b>	<b>Marked improvement in our outdoor fields due in large measure by the hard work, persistence and direction of Athletic Director. Improvements officially noted by PVIAC in a June, 2007 letter to school administration. A focus on continued improvement is on-going.</b>
<b>3. To continue to explore solutions to our existing space constraints by investigating alternatives such as portable classrooms.</b>	<b>Pending decisions/directions of the School Building Committee.</b>