



GRANBY PUBLIC SCHOOLS

School Committee Meeting
November 28, 2017, 6:30 P.M.

Granby Jr./Sr. High School, Donna Gnatek Media Center
MINUTES

SCHOOL COMMITTEE:

Mr. Emre Evren, Chairperson; Ms. Marie McCourt Secretary (absent); Mr. Mike Simpson; Ms. Jennifer Curran (absent); Ms. Deanne Payne-Rokowski; Ms. Anabel Evren (Student Representative)

ADMINISTRATION:

Ms. Sheryl Stanton, Superintendent of Schools; Mr. Mark Chapulis, School Business Manager; Members of the Senior Leadership Team

GRANBY EDUCATION ASSOCIATION REPRESENTATIVE: Robbin Lamorder, GEA President

I. Call to Order:

The meeting was called to order at 7:19 P.M.

II. Approval of Minutes:

A. November 6, 2017 – table to December 18, 2017

III. Visitor's Comments:

Any citizen wishing to speak before the Committee must sign in with the Administrative Assistant prior to the opening of the Regular Session of the School Committee. The visitor will identify themselves by name and address and shall speak for no longer than three (3) minutes. (See Granby Public School Committee Policy BEDG).

A visitor spoke regarding the condition of the high school building noting that the blinds and windows need to be washed. Presently we have only one custodian to cover the day shift and one to cover the night shift.

IV. Student Representative Report:

Ms. Evren reported that she recently attended a Mindfulness Seminar, where she learned multiple breathing techniques that helped guide her and regain focus when feeling overwhelmed or stressed. In one of her classes her teacher is using the long, slow breathing technique to bring the class back into focus; HOPE is up and running again, they are currently doing a can drive for the winter holiday season. They plan to work with a foster child program again this year to do a Secret Santa; Musings Literary & Art Magazine have selected a variety of winners for a writing and art contest that they held earlier this month. The winners get a pizza. Each month new winners will be drawn. They are also working on collecting submissions and reviewing them for the end of the year magazine; the sophomore class held a chocolate bar fundraiser last month and the freshman and senior classes are also fundraising; the Cotillion will be held Saturday, December 2nd at the Knights of Columbus on Granby Road, the theme is *Winter Wonderland*; the student advisory council has been working on identifying and finding ways to address topics within the school that the students feel could be improved on or done more efficiently, more information to follow; an art student is working on a mural of Granby and all of its major landmarks, it will be displayed in the library once it is finished. selected art students have work in will have its first showing Thursday, November 30 at HCC; Friday, December 1 is the next RSAC meeting, SSAC delegates will bring back information from the last meeting. WMRSAC will be working on the same topics as SSAC, mental health and civics, the work that will be done will be a continuation of what is being done at the state level. This month we reviewed a survey from MCAS and suggested revisions to get clearer results from each grade level. The survey addressed the school's culture and climate, making sure students and teachers feel respected and safe and that their voices are heard and students are encouraged to succeed

academically. Discussion on MCAS 2.0 and how it has changed from the past MCAS what difficulties there have been with and how it can be improved for future test sessions.

The committee took a short break to present Tim Piper from GCAM, with a shirt, hat and magnet for his work for the past six years in taping the school committee meetings. Tim will be moving on to work for an area television station. We wish him the best.

V. New Business:

A. E-learning for inclement weather

Proposal to explore e-learning with our students. This would be a pilot program for online learning in preparing our students. Technology is changing the way of learning.

MOTION: Mr. Simpson moved, seconded by Ms. Payne-Rokowski, to approve the pilot program for E-learning for inclement weather.

VOTE: All in favor (3-0-0)

B. Work based learning

Principal Sullivan presented the Work Based Learning Contract to the committee. This will be open to juniors and seniors who are in good academic standings and must have passed all classes in the previous quarter. Students will be eligible for one waiver while attending Granby Jr./Sr. High School. We would like to see this up and running for the second semester of the school year.

MOTION: Ms. Payne-Rokowski moved, seconded by Mr. Simpson, to approve the Work Based Learning Contract as amended. Attached please find the amended contract.

VOTE: All in favor (3-0-0)

C. Sally O'Shea/Mindfulness

Jessica Roy explained how the Mindfulness program works for students and staff. Mindfulness is when the body and mind are in the same place. You need to put negative thoughts behind you. Closing your eyes and taking deep slow breathes helps to destress and clear your mind. Doing this when feeling overwhelmed will help to relax you.

D. Proposed changes to future school committee agenda

The committee will review the proposed changes that should be made to future consent agendas.

E. Opportunities for collaborative problem solving

Mr. Evren discussed that we need to get to the root of the problem to be able to solve it correctly. Collaborative problem solving is needed. A training could be held after the first of the year.

F. Superintendent's Evaluation

Discussion on the superintendent's evaluation will take place at the January 8th, 2018 meeting of the school committee.

VI. Old Business:

A. Strategic Plan and Review

B. MCAS Results – table to December 18, 2017

C. Budget FY2017 –

No update at this time we have completed FY17. The end of the year report is completed and just needs to be signed and sent in.

D. Budget FY2018 -

Currently we are on track we have expended 32% of the budget. We are bringing the amount of \$179,408.48 of unanticipated expenses to the town floor at the town meeting that will be held in January. The unanticipated expenses have been requested from the finance committee but we have not heard back from them to date. If this amount does not pass the budget will be running in the red.

The Capital Requests will be sent to Town Hall by December 1, 2017. The requests will be for the Jr./Sr. High School, roof, bathrooms and windows.

VII. Upcoming Business:

VIII. Policy:

A. Review

IX. Standing Reports:

- A. Superintendent's Report Superintendent Stanton
Superintendent Stanton recently presented an update on the new elementary school building to the Lions Club. They were pleased to hear that we are on track and on budget with the building project. East Meadow students are scheduled to move into the new building over February break. A thank you to the Granby Athletic Association for hosting the Fall Athletic Banquet. Our Cross Country team and Girls' Soccer team competed in post season tournament games and meets. Thank you to all who came out to support our teams. I am consistently amazed by the teamwork, camaraderie and grit our students demonstrate. Superintendent Stanton would like to speak to the Seniors and update them of all of the happenings within the school district.
- B. Collaborative of Educational Services (CES) Mr. Simpson
Mr. Simpson reported that the Collaborative meet and reviewed their annual report. They have reorganized at the cabinet level. They have replaced three platforms; accounting; customer service and the human resource application.
- C. West Street Building Committee Mr. Evren
Mr. Evren reported that everything is on track. We are below budget and we are checking with MSBA as to how the funds can be spent.
- D. Policy Subcommittee Ms. Curran & Mr. Evren
Mr. Evren reported that the policies are ready for review. He is requesting a second reading at the next meeting.

X. Correspondence:

- A. Minutes November 6, 2017 (Agenda item II.A)
B. E-learning for inclement weather (Agenda item V.A)
C. Work based learning (Agenda item V.B)
D. Sally O'Shea/Mindfulness (Agenda item V.C)
E. Proposed changes to future school committee agenda (Agenda item V.D)
F. Opportunities for collaborative problem solving (Agenda item V.E)
G. Superintendent's Evaluation (Agenda item V.F)
H. Strategic Plan and Review (Agenda item VI.A)
I. MCAS Results (Agenda item VI.B)
J. Budget FY2017 (Agenda item VI.C)
K. Budget FY2018 (Agenda item VI.D)

XI. Vote to enter into Executive Session under Massachusetts General Law, Chapter 30A, Section 21, Part (a)(3) to discuss strategy with regard to collective bargaining as doing so in an Open Session may have a detrimental effect on the bargaining position of the Committee. The Committee will not return to Open Session.

VOTE: Mr. Evren, aye; Ms. Payne-Rokowski, aye; Mr. Simpson, aye; to adjourn the Regular Session at 9:18 P.M.

Granby Public Schools Mission Statement

Granby Public Schools provide a safe and creative environment that empowers all students to be critical thinkers, socially responsible citizens, and effective communicators.

Granby Public Schools Vision Statement

The Granby Public Schools' vision is to provide real-world learning experiences that prepare students for success in a diverse and global society.

Granby Public Schools Strategic Goals

- Goal #1: Develop and implement (P)K-12 curricula, supported by authentic learning in all content areas.
- Goal #2: Granby Public Schools leadership team will exemplify transparency and trustworthiness, and engage with all members of the school district and community.
- Goal #3: Provide the necessary technology to support curricular needs.
- Goal #4: Develop modern facilities that support authentic learning environments.

The Granby Public School Committee would like the opportunity to hear the wishes and ideas of the public. Therefore, the Committee has set aside a period of time at each School Committee meeting to hear from the public on issues that affect the school district and are within the scope of the Committee's responsibilities. Visitors wishing to address the School Committee must do so adhering to the guidelines and specifications as outlined in Granby Public School Policy BEDG.

A copy of the full policy can be found at www.granbypublicschoolsma.net or by contacting the Superintendent's office at 413-467-7193.

**"Please be advised that this meeting will be video and audio taped as well as televised"
[Per MGL Ch. 30A sect. 20(e) anyone wishing to video or audio record an open session of the school committee meeting must notify the Chairperson. We request such notification five (5) days prior to the meeting date.]**

Respectfully submitted,

Kathleen Harrop,
Recording Secretary for the School Committee

Granby High School Work Based Learning Contract

Student Name: _____

Phone/Email: _____

Internship Site: _____

Mentor: _____

Phone/Email: _____

Internship Start Date/End Date _____

Weekly Hours at Site: _____ Number of Credits: _____

Blocks enrolled & time(s): _____

Length of Internship (Fall and/or Spring Semester and Year): _____

ALL PARTIES CONCERNED AGREE TO THE FOLLOWING RESPONSIBILITIES

Criteria:

Students applying for work based learning must meet the following criteria:

- be a current junior or senior at Granby High School in *good academic standing*. Students must have passed all classes in the previous quarter prior to applying for the work based learning internship. If a student receives a failing mark, they will be eligible to apply for a waiver. Students will be eligible for one waiver while at GJSHS
- meet school approved attendance policies, no more than 3 disciplinary infractions during the current school year (previous school year if this is being planned for fall semester). **Any student who has a documented disciplinary infraction must receive written approval from school administration prior to their application being submitted.**
- currently be satisfying graduation requirements

*Administration reserves the right to establish a plan to assist students who do not meet the criteria above to work towards having an opportunity to participate in a work based learning internship

Student Responsibilities

Academic performance will have first priority over the internship program. Academic failure may result in the termination of the internship and the return to a full academic schedule as required by Granby High School.

Student(s) will meet requirements of the internship program in order to receive a passing grade and a maximum of 10 academic credits. The grade will be pass/fail and is not included in the student's grade point average.

The student will write a weekly journal to be submitted two times per semester to their assigned Guidance Counselor. One journal will be submitted halfway through the semester, and one journal will be submitted at the end of the semester.

Students are expected to adhere to all rules/policies outlined in the student handbook as work-based learning opportunities are considered school functions. Failure to abide by these rules/policies can lead to the termination of the work-based learning opportunity and loss of credit for the course.

The student will provide his/her own transportation to and from the site and will be liable for his/her actions en route to and from the site.

Student(s) will not attend internship on days when absent from school. When absent from school, the student will notify the guidance counselor by 8:15a.m. that day, and will also notify the internship mentor that he/she will be absent. The Student will inform their Guidance Counselor immediately of any change in this work based learning agreement.

At GHS, the student must sign in and sign out in the log book located in the Main Office if they are arriving to school late or leaving school early for their assigned work study.

An intern must complete a minimum of 5 hours per week at their site for 2.5 credits per semester. Students will be permitted to complete up to 10 hours per week at their site for 5 credits per semester. Any exceptions must be approved by the guidance counselor and a school administrator.

Mentor Responsibilities

The Mentor will give the same consideration to the student intern as is given to all other employees with regard to health, safety, general work conditions and other regulations of the business.

The Mentor does not discriminate against any applicant because of race, color, religion, sex, national origin, gender identity, age, marital status, veteran status, disability, sexual orientation, or any other legally protected group.

The Mentor will provide qualified supervision and evaluation using the “Massachusetts Work-Based-Learning Plan.” Granby High School will require one evaluation halfway through the semester, and one at the end of the semester.

The Mentor will contact the Guidance Counselor regarding inappropriate performance on the part of the student while at the site. The Mentor will contact the school prior to a change in schedule or termination. Inappropriate behavior while on the internship site should be directed to a school administrator.

The Mentor will provide an orientation for the student to cover site rules and regulations, including safety procedures.

The Mentor will allow the student sufficient time to get to/from Granby High School for their scheduled classes.

Parent/Guardian’s Responsibilities

The Parent/Guardian agrees to let the student participate in the internship program and to cooperate with the school in meeting the requirements of this contract.

The Parent/Guardian agrees with and understands that the student will provide his/her own transportation to and from the site and will be liable for his/her actions en route to and from the site.

The Parent/Guardian agrees with and understands all of the student’s responsibilities in signing this contract and participating in an internship opportunity.

SIGNATURE: All signatures must be obtained in order for consideration.

Student

Date

Parent/Guardian	Date
Mentor/Supervisor	Date
Assistant Principal Guidance Counselor	Date
Principal	Date

The following application has been:

_____: APPROVED

_____: DENIED

***Please retain a copy of this application for your records.**

The Granby Public Schools prohibits discrimination on the basis of race, color, sex gender identity, religion, disability, national origin, sexual orientation, or homelessness and ensures that all students have equal rights of access and equal enjoyment of the opportunities, advantages, privileges, and courses of study.