



GRANBY PUBLIC SCHOOLS

School Committee Meeting

August 28, 2018

6:30 P.M.

**Granby Jr./Sr. High School, Donna Gnatek Media Center
MINUTES**

SCHOOL COMMITTEE:

Mr. Emre Evren, Chairperson; Ms. Deanne Payne-Rokowski, Vice-Chair; Mr. Mike Simpson; Ms. Jennifer Bartosz (7:00 p.m.); Ms. Jennifer Curran (absent); Ms. Jamie Jones (Student Representative)

ADMINISTRATION:

Ms. Sheryl Stanton, Superintendent of Schools; Mr. Adam Tarquini, School Business Manager; Members of the Senior Leadership Team

GRANBY EDUCATION ASSOCIATION REPRESENTATIVE: Robbin Lamorder, GEA President

I. Call to Order:

The meeting was called to order at 6:37 P.M.

Absent: Ms. Curran

Consent Agenda:

A. Minutes: August 6, 2018

MOTION: Mr. Simpson moved, seconded by Ms. Payne-Rokowski to approve the consent agenda.

VOTE: All in favor (3-0-0)

II. Visitor's Comments:

Any citizen wishing to speak before the Committee must sign in with the Administrative Assistant prior to the opening of the Regular Session of the School Committee. The visitor will identify themselves by name and address and shall speak for no longer than three (3) minutes. (See Granby Public School Committee Policy BEDG).

III. New Business:

A. Handbooks

MOTION: Mr. Simpson moved, seconded by Ms. Payne-Rokowski to approve the Elementary Handbook for 2018-2019.

VOTE: All in favor. (3-0-0)

MOTION: Mr. Simpson moved, seconded by Ms. Payne-Rokowski to approve the updated and amended Jr./Sr. High School Handbook for 2018-2019.

VOTE: All in favor. (3-0-0)

B. Grade 6 anticipated teacher

Discussion regarding a request for a grade 6 teacher for one year. This would be a one year long-term substitute position. There has been an increase in enrollment in grade 6 currently the enrollment is at fifty-three students. Class sizes usually average between 20-25 students. A class of fifty-three would bring the class size up to 26 and 27 students. Funding for this position would come from school choice, the substitute line and the Title IIA Grant class size reduction.

MOTION: Ms. Bartosz moved, seconded by Ms. Payne-Rokowski to approve a one year only substitute position for a grade 6 teacher.

VOTE: All in favor. (4-0-0)

- C. SOAR
The contract with SOAR is being updated. More information will be available at the next meeting.

- D. Nancy Jenks – Grant/Policy/Medication Dispensing
The District had been awarded a Grant on August 17, 2018 through Project HERE, the amount of the grant is for \$4,200. The grant will provide funding for one of three different substance abuse curriculums for grades 6-8. The grant will pay for curriculum materials, training of school staff and the cost of sub coverage. We have chosen the Michigan Model of Health which provides a comprehensive substance abuse curriculum and it meets the MA health frameworks for middle school.
MOTION: Ms. Payne-Rokowski moved, seconded by Mr. Simpson to approve the Michigan Model of Health curriculum for grades 6-8.
VOTE: All in favor. (4-0-0)
Discussion on the policies and procedures for the Administration of Medications. The state requires that nurses attended a course on medication. The first reading of the policy Administration of Medications has been waved.
MOTION: Ms. Payne-Rokowski moved, seconded by Mr. Simpson to approve the Administration of Medications policy.
VOTE: All in favor. (4-0-0)

IV. Old Business:

- A. Food Service Contract
The Food Service Contract has been signed. We are waiting for a letter from the state that the language has been approved.

- B. Immaculate Heart of Mary Contract 2018-2019
The contract for the Immaculate Heart of Mary will be available at the next meeting. The language is being re-written.

- C. GAA Contract 2018-2019
The contract for the GAA will be available at the next meeting. The language is being re-written.

- D. Budget FY2018
Mr. Tarquini reported that based on the budget we will have a surplus. We are waiting for the audit to be completed.

- E. Budget FY2019
We are currently working on the budget that was approved. The District has received grants from Title IIA, Title IV, Title I, IDEA and EEC in the amount of \$366,167.00 compared to last year the amount we received was \$324,230.00.

- F. School Committee Goals
We will establish our goals at our September 10, 2018 meeting.

- G. Superintendent Evaluation
The superintendent's evaluation is drive by the school committee goals.

- H. School Committee Evaluation
The committee will put together a ten question survey to be sent to the community to evaluate how we are doing as a school committee. Our school committee meeting on September 24th, 2018 will be a public meeting to go over these questions.

- I. MASC Invoice
The money to pay the invoice for MASC has been approved, since this was approved to be paid last year and the books are closed we now have to present this at a town meeting to be approved and then we can pay the invoice.
- J. Medication Dispensing
- V. Upcoming Business:
 - A. Approval Private Schools for 2018-2019
MacDuffie
Children First
- VI. Policy:
 - A.
- VII. Standing Reports:
 - A. Superintendent's Report Superintendent Stanton
Superintendent reported it has been very busy getting ready for the opening of the new school. During the Leadership Team retreat we focused on creating and expanding systems of leadership throughout the district to improve on student learning. The open house was held for East Meadow families the students were very excited. Sadly we have lost one of our staff members, Mr. Brice Flowers who worked in all of our schools as a substitute and was to be a paraprofessional this coming year. We keep his family and children in our thoughts.
 - B. Collaborative of Educational Services (CES) Mr. Simpson
 - C. West Street Building Committee Mr. Evren
 - D. Policy Subcommittee Ms. Curran & Ms. Bartosz
- VIII. Correspondence:
 - A. Minutes: August 6, 2018 (Agenda item I. A)
 - B. Handbooks (Agenda item II.I A.)
 - C. Grade 6 anticipated teacher (Agenda item III. B)
 - D. SOAR (Agenda item III. C)
 - E. Nancy Jenks – Grant (Agenda item III. D)
 - F. Food Service Contract (Agenda item IV. A)
 - G. Immaculate Heart of Mary Contract 2018-2019 (Agenda item IV. B)
 - H. GAA Contract 2018-2019 (Agenda item IV. C)
 - I. Budget FY2018 (Agenda item IV. D)
 - J. Budget FY2019 (Agenda item IV. E)
 - K. School Committee Goals (Agenda item IV. F)
 - L. Superintendent Evaluation (Agenda item IV. G)
 - M. School Committee Evaluation (Agenda item IV. H)
 - N. MASC Invoice (Agenda item IV. I)
 - O. Medication Dispensing (Agenda item IV. J)
 - O. Approval Private Schools – MacDuffie – Children First (Agenda item IV. I)
- IX. Adjournment:
On a roll call vote, Ms. Payne-Rokowski, aye; aye; Ms. Bartosz, aye; Mr. Simpson, aye; Mr. Evren, aye; to adjourn the Regular Session at 9:14 P.M. and enter into executive session.
- X. Vote to enter into Executive Session under Massachusetts General Law, Chapter 30A, Section 21, Part (a)(3) to discuss strategy with regard to collective bargaining as doing so in an Open Session may have a detrimental effect on the bargaining position of the Committee. The Committee will not return to Open Session.

Granby Public Schools Mission Statement

Granby Public Schools provide a safe and creative environment that empowers all students to be critical thinkers, socially responsible citizens, and effective communicators.

Granby Public Schools Vision Statement

The Granby Public Schools' vision is to provide real-world learning experiences that prepare students for success in a diverse and global society.

Granby Public Schools Strategic Goals

- Goal #1: Develop and implement (P)K-12 curricula, supported by authentic learning in all content areas.
- Goal #2: Granby Public Schools leadership team will exemplify transparency and trustworthiness, and engage with all members of the school district and community.
- Goal #3: Provide the necessary technology to support curricular needs.
- Goal #4: Develop modern facilities that support authentic learning environments.

The Granby Public School Committee would like the opportunity to hear the wishes and ideas of the public. Therefore, the Committee has set aside a period of time at each School Committee meeting to hear from the public on issues that affect the school district and are within the scope of the Committee's responsibilities. Visitors wishing to address the School Committee must do so adhering to the guidelines and specifications as outlined in Granby Public School Policy BEDG. A copy of the full policy can be found at www.granbypublicschoolsma.net or by contacting the Superintendent's office at 413-467-7193.

"Please be advised that this meeting will be video and audio taped as well as televised"

[Per MGL Ch. 30A sect. 20(e) anyone wishing to video or audio record an open session of the school committee meeting must notify the Chairperson. We request such notification five (5) days prior to the meeting date.]

Respectfully submitted,

Kathleen Harrop,
Recording Secretary for the School Committee