

**CHECKLIST FOR APPROVAL OF A PRIVATE SCHOOL BY THE
GRANBY SCHOOL COMMITTEE**

<u>Criteria</u>	<u>Comments</u>	<u>Met</u>	<u>Partially Met</u>	<u>Unmet</u>
1. <u>Philosophy and Objects</u>				
A. There is a clearly stated educational philosophy supported by definitively stated objects.				
B. The objectives are subjected to periodic review.				
C. There is a systematic and continuous evaluation of progress in achieving objectives.				
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2. <u>Physical Plant/Safety</u>				
A. All of the following documents are on file and are current:				
1. Public Health Inspection				
2. Fire Inspection				
3. Certificate of Occupancy				
4. Lead Paint (for children under 6 years old)				
B. The site, plant and equipment adequately support the program and are operated to ensure safety and health of the students.				
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3. <u>Curriculum</u>				
A. The curriculum offerings are consistent with the philosophy and objects of the school				

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B. The curriculum offered is “equivalent” to that offered in the following areas: 1. Reading 2. Math 3. English Language Arts 4. Social Studies 5. Health, Phys. Ed				

4. Educational Materials

- A. There are adequate text books or individual instructional materials
 - B. There are chalkboards, bulletin boards, and display areas
 - C. There are adequate individual desks, chairs and/or tables for each child
 - D. There is adequate space for student’s and teachers’ supplies
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5. School Staff

- A. The school has a staff competent in its various assignments
 - B. The staff is sufficient in number to attain the objectives of the school and does not exceed state-mandated student/teacher ratios, as applicable
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6. Administration

- A. There is a table of organization that clearly outlines lines of authority
- B. The organization of the school facilitates the meeting of the defined objectives of the school

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7. Records				
A.	There is an adequate system of student records, and permanent files are safely maintained			
B.	The student records are kept in compliance with state-mandated regulations as applicable			
C.	The student records include:			
	1. Cumulative record of attendance			
	2. Health			
	3. Progress in school			
	4. Results of objective tests			

8. Student Services: There is a balanced and comprehensive personnel service program provided for all students.

A. Financial Support
There is evidence that the school can adequately sustain the educational program.

LEGAL REF.: c71:1

Revised February 7, 2005

Adopted February 2, 2004