

## **SCHOOL COMMITTEE MEMBER QUALIFICATIONS/OATH OF OFFICE**

In order to serve on the School Committee, an individual must be a registered voter in the town from which he/she is elected or appointed and must take an oath of office as required by law.

Each new member will present to the Secretary of the School Committee official certification of having sworn the oath before an officer duly qualified to administer oaths prior to entering on his/her official duties as a member of the School Committee. From the town clerk, newly qualified School Committee members – by law – receive and sign a receipt for a copy of the Massachusetts open meeting law governing the conduct of School Committee meetings in general and executive sessions in particular.

Membership on a School Committee is not limited by race, color, sex, religion, national origin, sexual orientation, or disability.

In accordance with M.G.L., c 71, § 36A, School Committee members, within one year after their initial election or appointment, shall complete at least eight hours of orientation concerning the responsibilities of their office at no cost to individual School Committee members. The orientation shall include, but not be limited to, a review of school finance, the open meeting law, public records law, conflict of interest law, special education law, collective bargaining, school leadership standards and evaluations, and the roles and responsibilities of School Committee members. The orientation shall be provided by the Massachusetts Association of School Committees, Inc. or any other entity approved by the commissioner of education after consulting the Association. The Association and any other entity providing such orientation shall offer every year at least 2 orientation sessions at no required cost to eligible school committees. A certificate shall be awarded to each participant upon completion of the orientation; and notice, thereof, shall be filed with the clerk of the city of town where the School Committee member resides.

LEGAL REFS.:       M.G.L. 39:23B; 41:1, 41:107  
                          M.G.L. 76:5, Amended 1993  
                          M.G.L. 71:36A

Adopted October 6, 2003

Granby Public Schools – 2003

