



## GRANBY PUBLIC SCHOOLS

### School Committee Meeting

October 15, 2018

7:00 P.M. (Please note time change)

EAST MEADOW SCHOOL – EAST MEADOW LIBRARY  
MINUTES

#### **SCHOOL COMMITTEE:**

Mr. Emre Evren, Chairperson; Ms. Deanne Payne-Rokowski, Vice-Chair; Mr. Mike Simpson; Ms. Jennifer Bartosz; Ms. Jennifer Curran; Ms. Jamie Jones (Student Representative)

#### **ADMINISTRATION:**

Ms. Sheryl Stanton, Superintendent of Schools; Mr. Adam Tarquini, School Business Manager; Members of the Senior Leadership Team

**GRANBY EDUCATION ASSOCIATION REPRESENTATIVE:** Robbin Lamorder, GEA President

#### I. Call to Order:

The meeting was called to order at 7:04 P.M. All Present.

#### Consent Agenda:

A. **VOTE:** Minutes: October 1, 2018

MOTION: Ms. Payne-Rokowski moved, seconded by Ms. Curran to approve the consent agenda as amended.

VOTE: All in favor (5-0-0)

#### II. Visitor's Comments:

Any citizen wishing to speak before the Committee must sign in with the Administrative Assistant prior to the opening of the Regular Session of the School Committee. The visitor will identify themselves by name and address and shall speak for no longer than three (3) minutes. (See Granby Public School Committee Policy BEDG).

Mr. Emre – Public Comments on School Committee Evaluation will be taken from the audience. The purpose is to get public feedback about our performance and if improvements can be made in any areas. Mr. Emre thanked those in the audience for coming.

Public comment made that the school committee deserves and A+ on their work. Comment regarding *no caffeine* for students in the high school. Students in grades 11 and 12 should be able to have caffeine as they attend school many participate in sports and hold part time jobs after school. This could come in allowing the students to have hot chocolate. These students are stressed out and need a boost to keep going. Response: It is found that caffeine comes in many forms today not just in coffee and is difficult to manage in a school setting. We will revisit this policy with the Wellness Committee. Comment regarding joint meetings with the town. It was noted that these meetings between the town and school committee help the community better understand the needs of the school committee. Being more transparent helps both sides. The preliminary work was done and the community received information that they needed before town meeting. Comment regarding having to go for an override to fund items for the school budget. Mr. Tarquini reported that he has started preliminary work on the FY2020 budget. A committee has been formed with the following: Mr. Evren, Mr. Simpson and Mr. Tarquini, this committee will start to meet in November and they will meet once or twice a month to start to review the budget, in February or March a draft budget will be ready to present to the school committee. The committee will be meeting with Mr. Martin, Town Administrator to work on the budget. We are trying to be more transparent with the Town. By working together both sides will be aware of the needs for the school before the town meeting.

Mr. Evren received a thank you card for the committee from the 4<sup>th</sup> grade class and also received letters addressed to the school building committee thanking them for coming to the ribbon cutting at East Meadow School. Mr. Even will pass these letters along.

III. Student Representative Report:

IV. New Business:

A. Public Comment on School Committee Evaluation

V. Old Business:

A. School Committee Goals/Strategic Goals/Superintendent Goals

Superintendent Stanton presented the draft of her goals to the committee for review. The goals included: District Improvement; Professional Practice and Student Learning Goals. The committee feels that this is a great start. They would like to expand on the social emotional learning opportunities for students. We will be more specific when we resurvey the students we will be able to report on how they feel more connected to the school, adults, teacher's and the classroom. This will be the first time that the strategic plan is driving the District Goals, Superintendent Goals and the Principals Goals. It will take time and patience as we implement these goals.

B. Enrollment

The internal data sheets have not been updated for this month. The administrative assistants keep these sheets updated. We have just finished reporting to the state our October 1<sup>st</sup> numbers, we have errors that need to be fixed when that is complete we will match the numbers to make sure they are correct.

C. High School roof - update

Mr. Tarquini advised that a contractor will be on site tomorrow to address the repairs to the gym roof. The repair to the gym roof will be done before winter. Right now the focus is to make repairs to the gym roof. The town will be appointing the roof committee. We will get a time line from Mr. Martin, Town Administrator once the committee is formed. In regards to the funding for the roof the town appropriated the money for the roof repair and has control of the money.

D. **VOTE:** Closing of Student Activity Accounts and transfer into other student activity accounts or to a revolving account.

Mr. Tarquini presented a list of student activity accounts that should be closed out and the balances transferred into other student activity accounts or to a revolving account. The following accounts will be closed out and either transferred to other student activity accounts or to a revolving account:

→ *Gay Straight Alliance: **Motion and Vote***

Discussion: The committee feels that this account should be left open as is to see if there is any further interest in this club.

**MOTION:** MOTION: Mr. Simpson moved, seconded by Ms. Curran to transfer the funds in the amount of \$156.50 from Gay Straight Alliance account to a revolving account.

**VOTE:** All in favor (3-1-1)

→ *Riso: **Motion and Vote***

**MOTION:** MOTION: Mr. Simpson moved, seconded by Ms. Bartosz to transfer the funds in the amount of \$566.65 from the Riso account to a revolving account.

**VOTE:** All in favor (5-0-1)

→ *School Apparel **Motion and Vote***

**MOTION:** MOTION: Mr. Simpson moved, seconded by Ms. Curran to transfer the funds in the amount of \$68.58 from the School Apparel account to a revolving account.

**VOTE:** All in favor (5-0-1)

→ *Field Trip Account* **Motion and Vote**

**MOTION:** MOTION: Mr. Simpson moved, seconded by Ms. Bartosz to transfer the funds in the amount of \$25.00 from the Field Trip account to an existing field trip account.

**VOTE:** All in favor (5-0-1)

→ *Locks* **Motion and Vote**

**MOTION:** MOTION: Mr. Simpson moved, seconded by Ms. Bartosz to close the account in the amount of \$841.50 from the lock account and create a revolving account.

**VOTE:** All in favor (5-0-1)

→ *Band* **Motion and Vote**

**MOTION:** MOTION: Mr. Simpson moved, seconded by Ms. Curran to close the account in the amount of \$539.54 from the band account and create a revolving account.

**VOTE:** All in favor (5-0-1)

→ *Athletics* **Motion and Vote**

**MOTION:** MOTION: Mr. Simpson moved, seconded by Ms. Curran to close the account in the amount of \$417.09 from the athletic account and transfer to an existing athletic account.

**VOTE:** All in favor (5-0-1)

E. Budget FY2018

Reported that the committee did not having a meeting, more information at the next meeting.

F. Budget FY2019

Information was given at the October 15<sup>th</sup>, 2018 meeting the FY19 budget will be reported on at the first meeting of the month. Question asked regarding the run rate and the difference between last year and this year. There were unanticipated expenses and expenses for the SPED Department. Superintendent Stanton reported that the agenda is being restructured and Mr. Tarquini will have a section that will have the items he will be discussing listed. Mr. Tarquini reported that they had received the encloser for the AED donation. The AED will be mounted outside, not sure of the exact location at this time. The case it is housed in protects it up to -4 degrees. In severe weather it will come inside. The Food Service Contract with Chartwells has been signed and reviewed by our attorney and is ready to be signed by the Superintendent. Chartwells will be at a meeting in November to report on the first of the year profit/loss.

VI. Upcoming Business:

A. Private Schools for 2018-2019

MacDuffie

Children First Enterprises Inc.

Superintendent Stanton reported that we have received the reports back from both schools and they will be at the November 5<sup>th</sup>, 2018 meeting.

VII. Policy:

A.

VIII. Standing Reports:

A. Superintendent's Report

Superintendent Stanton

Superintendent Stanton reported that we hosted the first Unified School Day Games. These sports included students with disabilities from schools throughout

the surrounding districts. Teams joined our Granby unified team. Athletes and their unified partners participated in activities focused on enhancing soccer skills and team building. All 14 event stations were facilitated by members of our HOPE club. There were approximately 125 participants from grades K-10. We will be continuing the unified partnership with Special Olympics along with the MIAA to become a champion school in hosting a unified basketball team. We also hosted the first Unified Basketball Game, this is an amazing program. A question asked to Superintendent Stanton was “*What does Granby get for hosting?*” Granby gets to spend time with these students and to understand them which is a remarkable experience.

- B. Collaborative of Educational Services (CES) Mr. Simpson  
Mr. Simpson reported that they had a meeting on October 26<sup>th</sup>, they restructured for the new year. The Executive Director presented his goals – discussion on his goals and a time line. Mr. Simpson inquired what does Granby get from the Collaborative? Superintendent Stanton advised that the executive director does a presentation, we are one of the more prolific users of the collaborative because of our size, we receive professional development, co-write a federal grant for English Language Learners and the SOAR program is through the Collaborative. We are proud that we do not use CES as our first placement for students, we have many of the programs in house, CES is our second reach. Mr. Simpson advised they had a speaker present that there will be a new emphasis on social studies and CIVIC classes next year. This year they are looking at new mandates and how to implement them for next year. There will not be any funding at this time.
- C. West Street Building Committee Mr. Evren
- D. Policy Subcommittee Ms. Curran & Ms. Bartosz  
The policy subcommittee will be meeting later this week.
- E. Budget Subcommittee Mr. Evren & Mr. Simpson  
The budget subcommittee will be meeting later this week.
- F. Community Relations Ms. Curran & Ms. Bartosz  
The community relations meet before the meeting and will be brainstorming again this week to go over goals and benchmarks.

Mr. Evren received communications from the Amherst School Committee regarding the Chinese Immersion School located in Hadley. They would like us to consider this for discussion. This will be discussed at our next meeting.

IX. Correspondence:

- A. Minutes: October 1, 2018 (Agenda item I. A)
- B. Public Comment on School Committee Evaluation (Agenda item IV.A)
- C. School Committee Goals/Strategic Goals/Superintendent Goals (Agenda item V.A)
- D. Enrollment (Agenda item V.B)
- E. High School roof – update (Agenda item V.C)
- F. VOTE: Closing Student Activity Accounts (Agenda item V.D)
- G. Budget FY2018 (Agenda item V.E)
- H. Budget FY2019 (Agenda item V.F)
- I. Private Schools for 2018-2019 MacDuffie-Children First Enterprises Inc. (Agenda item VI.A)

IX. Adjournment:

VOTE: Ms. Payne-Rokowski, aye; Ms. Curran, aye; Ms. Bartosz, aye; Mr. Simpson, aye; Mr. Evren, aye; to adjourn the Regular Session at 9:05 P.M.

- X. Vote to enter into Executive Session under Massachusetts General Law, Chapter 30A, Section 21, Part (a)(3) to discuss strategy with regard to collective bargaining as doing so in an Open Session may have a detrimental effect on the bargaining position of the Committee. The Committee will not return to Open Session.

### **Granby Public Schools Mission Statement**

Granby Public Schools provide a safe and creative environment that empowers all students to be critical thinkers, socially responsible citizens, and effective communicators.

### **Granby Public Schools Vision Statement**

The Granby Public Schools' vision is to provide real-world learning experiences that prepare students for success in a diverse and global society.

### **Granby Public Schools Strategic Goals**

- Goal #1: Develop and implement (P)K-12 curricula, supported by authentic learning in all content areas.
- Goal #2: Granby Public Schools leadership team will exemplify transparency and trustworthiness, and engage with all members of the school district and community.
- Goal #3: Provide the necessary technology to support curricular needs.
- Goal #4: Develop modern facilities that support authentic learning environments.

**The Granby Public School Committee would like the opportunity to hear the wishes and ideas of the public. Therefore, the Committee has set aside a period of time at each School Committee meeting to hear from the public on issues that affect the school district and are within the scope of the Committee's responsibilities. Visitors wishing to address the School Committee must do so adhering to the guidelines and specifications as outlined in Granby Public School Policy BEDG.**

**A copy of the full policy can be found at [www.granbypublicschoolsma.net](http://www.granbypublicschoolsma.net) or by contacting the Superintendent's office at 413-467-7193.**

**"Please be advised that this meeting will be video and audio taped as well as televised"  
[Per MGL Ch. 30A sect. 20(e) anyone wishing to video or audio record an open session of the school committee meeting must notify the Chairperson. We request such notification five (5) days prior to the meeting date.]**

Respectfully submitted,

Kathleen Harrop,  
Recording Secretary for the School Committee